

15 May 1958

MEMORANDUM FOR: ✓ Comptroller  
Director of Logistics

SUBJECT : Property Accountability at Type II Stations

REFERENCES : (a) Proposed [REDACTED]

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(b) Proposed Revision No. 2, [REDACTED]

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1. The initial coordination of reference (a) has now been completed, and the editorial staff of this Office is now in the process of preparing the document for final coordination and authentication. It will be forwarded to the Comptroller and the Office of Logistics for review as soon as possible.



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3. Firm assurances have been made to the Deputy Director (Plans) that the implementation of the Type II procedures will not result in the imposition of an unreasonable or unnecessary workload at any station, and references were made to this commitment in their memorandum concurring in principle with reference (a). Such assurances must apply to the stations as a whole, and not solely to Clandestine Services personnel. At Class A stations which do not have Administrative or Logistics Officers, the responsibility for all general administration inevitably falls to the Finance Officer. Because of the many collateral duties which he is called upon to perform, additional requirements which are levied by headquarters should be based on substance and practical need. In the case of FPA, the control procedures

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should be commensurate with the inventory of property on hand at the stations, and we should follow the principle that the primary function of Support personnel assigned to field stations is to support the station activity.

25X1A 4. In view of the above, it would appear that Chapter IX and related portions of Chapter VIII could be deleted from reference (b) without weakening the FPA program, and that the expanded requirements should be imposed only at those stations where the inventories would justify the general application [redacted] [redacted] and where there is an adequate Support staff to implement the procedures. Since we would like to have reference (b) issued for initial coordination by 23 May 1958, your early comments would be appreciated.

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[redacted]  
H. GATES LLOYD  
Acting Deputy Director  
(Support)

FOIAB3B

Distribution:

✓ Original & 1 - Comptroller  
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This memorandum not sent. At a meeting in Mr. [redacted] office on 19 May 1958, Messrs. [redacted] agreed that FPA would be established only at those Class A stations where there is a substantial amount of property and a Logistics Officer. We will not, at small Class A stations, require the Finance Officer to maintain two sets of books and file two monthly reports. TAS

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[redacted]  
21 May 1958